

CHANNEL COAST SOFTBALL OFFICIALS ASSOCIATION
POLICIES AND PROCEDURES

Board Members

President	Mel Titus (2026)	805-300-0583
Vice President	Tony Gazzera (2025)	805-469-5722
Secretary/Treasurer	Jesse Steinberg (2025)	818-854-1496
Member At Large	Daniel Barnard (2025)	805-218-6003
Member At Large	Mario Martinez (2026)	805-746-2052
Member at Large	Vacant	
Member at Large	Vacant	

Unit Positions

Instructional Chair	Jesse Steinberg	818-854-1496
Ratings Chair	TBD	
Assignor	Tony Gazzera	805-469-5722

I. Membership

Members must be a Member in Good Standing to be assigned games. To be a member in Good Standing, an official must complete 18 hours of annual training, complete the study guide and certification test with a minimum score of 80 percent, pay membership dues and at least half of the assigning fee.

II. Membership Fees

The fees for this year are as follows:

A: Membership - \$105.00

B: Assigning Fee all officials is \$120.00

Remaining balance over \$120.00 will be billed at end of season.

Assigning fees are to be paid as follows: ½ before season / remainder half-way through the season.

C: Cross Overs will pay \$75.00 with no books

D: Class Materials

Both the Study Guide and Certification Test will be done On-line.

Books will be available at the first meeting.

III. Meeting Dates

October 7, 2024	7 PM	Training Session 1	Zoom Meeting
October 21, 2024	7 PM	Training Session 2	Zoom Meeting
November 11, 2024	7 PM	Training Session 3	Zoom Meeting
November 18, 2024	7 PM	Training Session 4	Zoom Meeting
December 11, 2024	7 PM	Meeting (391 S. Dawson Dr., Unit 1-A, Camarillo, CA 93012)	
December 17, 2024	7 PM	Training Session 5	Zoom Meeting
January 13, 2025	7 PM	Study Guide Prep Session	Zoom Meeting
January 26, 2025	TBD	On-Field Clinic at Agoura High School	
January 27, 2025	7 PM	Certification Test A Prep Session	Zoom Meeting

February 1, 2025	TBD	Ratings Day at Westlake High School	
February 4, 2025	7 PM	Certification Test B Prep	Zoom Meeting
March 11, 2025	TBD	Pizza Party	Location TBD
April 7, 2025	7 PM	3-Umpire System Training	Zoom Meeting
May 4, 2025	TBD	3-Umpire Field Clinic	Location TBD

IV. Uniform and Equipment

All umpires are required to be properly attired for all contests. The uniform and equipment is as follows:

Heather Grey, Charcoal Grey or Navy Blue Slacks/Trousers (Must be the same as your partner).
 Powder Blue Polo with Federation Patch or new CSOA-SS shirt (Sky Blue/Black with Federation Patch sewn on or embroidered [Not required until the 2027 season]. Must be the same as your partner).

White T-Shirt or long sleeve powder blue.

Black Shoes (No White markings/No Tennis shoes).

Navy or Black Socks.

Black Belt (solid colored).

Navy Blue hat with CIF Logo.

Face Mask (Black or Navy Blue).

Ball Bag(s) (Navy Blue, Black or Grey).

Ball/Strike Indicator.

Brush (No Paint Brushes).

Optional Equipment

Chest Protector (Black/Navy Blue).

Leg Protectors (Black/Navy Blue).

Protective Cup.

V. Assignments:

- A. Keep your availability current on Channel Coast Officials.org.
- B. Accept or decline games in a timely manner
- C. All assignments are made by assignor. Do not trade assignments.

VI. Assigning Fees

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|------------------|--|
| A. Game Fee | \$4.00 |
| B. Decline Fee | \$2.00 after 5 game declines |
| C. Turn Back Fee | \$4.00 |
| D. Turn Back Fee | \$8.00 Less than 48 hours prior to game' |
| E. Missed Game | GAME FEE |

VII. Professionalism

- A. Arrive at game/tournament location at least 45 minutes prior to game time.
- B. Wear proper uniform and match with partner.
- C. Be polite and courteous with coaches, players and administrators.
- D. Conversations with all game personnel should be restricted to the topic of the game.
- E. DO NOT interact with the crowd.

VIII. Pre-Game/Post-Game

- A. Prior to game walk the field, meet with coaches, discuss responsibilities with partner(s).
- B. After the game, conference with partner(s) – be constructive.

I have read and agree to follow the CCSOA Policies and Procedures for the 2024-2025 season.

Name: _____

Signature: _____

Date: _____